

ANNUAL REPORT 2019

St John's United Church

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In the Maritime Conservatory

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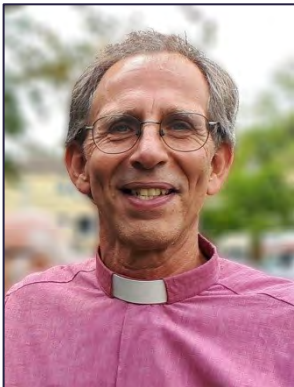
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WE ARE ST. JOHN'S UNITED CHURCH

We strive to be a welcoming community, open and inclusive for all. We seek ways to experience and recognize the Divine in the fullness of our lives and to share this in our personal and community relationships through liturgy, music, action and reflection. We try to live Christ's message of love, compassion, justice and peace, in harmony with the natural world.

Principal Minister Hubert Den Draak



2019 was my first full year with you, and that's exactly what it felt like. It was a year full of getting to know each other often deeply, full of new initiatives and new forms of worship, full of Spirit-filled conversations, full of shared joy, tenderness, and sometimes grief.

I see myself very much in team with all of you: you have called me to minister among you. I am not the religious specialist; we do this work together, with all of us offering our talents and wisdom in worship, pastoral care and outreach. **St. John's is a vibrant, forward-looking** congregation with lots of energy, ideas and skills. It's also a caring community with people who look out for each other and know how to offer support when needed. I experienced that myself first-hand with the death of my mother last year.

In February I facilitated a "Prayer Playshop", exploring the purpose of corporate prayer and helping participants create their own Prayers of the Community. In October I took a brief study leave to attend the Vital Church Maritimes seminar in Truro, an initiative from our Anglican brothers and sisters; in November I was invited by EDGE (a ministry of the UCC) to be on a Canada-wide video panel, themed "Why Do We Need Clergy?".

In May I represented St. John's at our Region's Annual Meeting in Sackville for 3 days, and in May & November I participated in day-long meetings of **Region 15's Licensing Committee Office** (which also includes interviewing candidates for Licensed Lay Worship Leadership and Sacrament Elders); both are part of my ministry responsibilities to the Region and the wider United Church.

A big part of my mandate is to guide St. John's through the process of gradually moving out of our current location at the Maritime Conservatory and finding new partners and a new location to be "a church without a church building". **Again, I'm not alone in this but do this in team with a small and** dedicated group and with the support of our wonderful Board, as well as two consultants from Common Good Solutions.

Some of us are wondering if we really have to move, and the answer is: absolutely. Yes, the **Conservatory offers a wonderful space for worship, but that's about it. We have no dedicated space** to run any programs, there is no real kitchen (and so much of what we do revolves around food!),

and we cannot use any signage on the building to indicate our presence to the wider community. But even if all that were acceptable, the building is in need of far-reaching renovations to bring it up to code, which will require us to move out for an extensive period of time, whether or not we choose to stay.

And so I have been busy reconnecting St. John's with the wider community and the media to make them more aware that St. John's is a vibrant community of faith that's making a real difference in many people's lives. Shared activities with our Muslim neighbours, pulpit exchanges and joint services with other churches and denominations, guest speakers and an outdoor service were all part of that this past year, as well as my participation in the North End Clergy Circle. I've also worked toward representing St. John's at wider community events, re-energizing our presence on social media, initiating work on a new website (to be revealed later this spring) and creating a visual identity for St. John's.

The decision to call a full-time co-minister was more proof of St. John's forward-looking mindset. The Rev. Annika Sangster started with us in January, with a focus on spiritual growth and outreach. **We complement each other well, and I'm already seeing** a positive difference in energy, both for myself and within the congregation.

Much of this I would not have been able to do if it wasn't for our staff's commitment and abilities (Music Ray Grant and Office Administrator Marilyn Peacock, and now also co-minister Annika Sangster), as well as an engaged, energetic Official Board that somehow manages to find the right balance between work and spirituality, seriousness and laughter. We have said farewell to one of our co-chairs, Katherine Harman, and will be saying farewell soon to our other co-chair, Lesley Griffiths. Both have put in so much love and energy for so many years, we will miss them. **Having said that, I don't think it will be hard to find others wanting to be part of this wonderful group of people with a passion for this community of faith. Personally, I'd jump at an opportunity like this!** As we move forward, I am very aware that the process of becoming a church in the 21st century **isn't easy or comfortable at times. There isn't a road map or a template for this stuff. Yet somehow it's also exhilarating; we get to blaze a new trail, doing things others will want to follow. "Look, I am about to do something new. I have already begun! Can't you see?" is a verse* that very much applies to us at St. John's.**

Already I have witnessed the Spirit at work, introducing us to the right people at the right time, **offering us unique opportunities. Let's continue to discern the will of the Spirit, take a deep breath, and 'go'. I appreciate the** willingness of the faith community to dare to be faithful and open in this exciting time. May we walk forward in confidence and hope.

Together in ministry,

Rev. Hubert Den Draak, DM

**Isaiah 43:19*



Spiritual Growth & Outreach Minister, Annika Sangster



Greetings! At the time of report writing, I've been here for just over a month. I'm looking forward to getting to know folks better and understand what it is that makes St. John's tick. I have a keen interest in Spiritual Programming and I'm looking forward to exploring Sacred Stories and how they impact our faith journey. I'm also looking forward to exploring the possibilities of a sustainable project that reaches out into the community while sharing our mission of following Jesus, embracing difference, and making a difference. The year 2020 is shaping up to be a year of exploring possibilities, growing in faith and seeing ourselves with 2020 vision.

With Gratitude and Respect,
Annika Sangster

Minister of Music, Ray Grant

Reports from the Minister of Music - Ray Grant - CDM3

Taize Prayer



invitation to come along.

The Kidz' Choir



As in the past eighteen years, St. John's continued to offer a Taize Prayer on the first Sunday evening of each month during 2019. Winter weather did preclude offering the Prayer on several occasions. We welcome an average of 15-20 people on most occasions. Our attendees include a group of regular participants and others who come on occasion. The Prayer offers the opportunity for attendees to read scripture and to lead us in prayer. For all of us, it is a very spiritually meaningful, personal time. An important aspect of this endeavour is our very faithful Taize Instrumental Ensemble. We are very glad to have the talents of Margo Kirk and Bob Gaudreau (acoustic guitars), Lesley Griffiths (flute), Susan Sharpe (violin), Jim Sharpe (cello) and Anne Fay (recorders). Our newest member is Jacomyn Gerbrandy (recorder). Most of these musicians have worked with me since the beginning of this venture. They support the singing in a very meaningful way and are committed to this worship time. May I extend to you an

This choir is offered to children, ages 7 and up and meets weekly, following the morning Worship Service. During the year, I worked with 6 very dedicated young singers. Rehearsals began in February and the choir sang in March and then staged the musical, "The Tale of the Three Trees" in May. This musical was a wonderful adventure which displayed their talents as singers and actors.

In the Fall, the choir re-formed in September, with 6 singers. We sang at the Blessing of the Animals Service and at one Service during Advent. On all occasions, the choir sang and acted with real enthusiasm and were well received by an appreciative congregation.

Key to our success is the support given to us by our pianist, Nancy Nelson. Her musicianship and unwavering support has made our work together very rewarding. To the parents of our singers **I want to say “Thank-you!” for your interest and support during the year.**

The Sanctuary Band and Sunday Strings + Flute

Again in 2019, we offered opportunities to instrumentalists to participate in the music leadership on various Sundays during the year. In our Sanctuary Band, we had Lesley Griffiths(flute), Margo Kirk (acoustic guitar), and Bob Gaudreau (percussion/acoustic guitar). This group performed on several occasions during the year.

The following musicians participated in the Sunday Strings + Flute Ensemble during the year: Lesley Griffiths (flute), Susan Sharpe, Gwyneth Christoffel, Pan Andreau (violins), Rory Scott-Black (viola) with Ivan Andreau and Jim Sharpe (cellos). This ensemble performed on several occasions during the year, including the Christmas Eve Service. I want to thank them for their music ministry.

This aspect of our music program is open to all musicians in our congregation who have the skills to just come and play. Anyone interested should contact the Director of Music.

Official Board



At the start of the year the members of the Official Board were: Lesley Griffiths and Katherine Harman (co-chairs), Sean Foreman (treasurer), Glenda Rosborough (secretary), Hubert Den Draak, Judy Schmidbauer (Ministry and Personnel), Rod MacInnis (Trustees), Kevin Lamarque, Connie Robinson, Carol Nasr and Tanya Nicholson.

During the year Katherine and Glenda both resigned due to other commitments, and Pat Brennan Alpert and Liz Nickerson joined the board. Pat and Tanya agreed to share the position of secretary.

2019 was the second year for St Johns’ new governance approach. We are working on fine-tuning the board’s terms of reference and will also be carrying out an informal evaluation of the way the board works and communicates with the congregation. We plan to keep you posted each month with a short synopsis of what we have been doing, and remind you all that board meetings are always open to observers.

The board’s “bread and butter” responsibilities are focused on financial and budget matters, our tenancy at the Conservatory, and issues relating to ministry and personnel and connections to the wider church. Some of the other things we discussed in 2019 included a new format for the annual report, taking the leap to call a second full-time minister, signage, a new website, building

relationships with the Ummah Mosque next door and other faith communities and local organizations, **sponsoring a second Syrian refugee family**, and renewing and extending our commitment to be an Affirming church. We made decisions about the equipment that supports Sunday worship, including acquiring a second big screen and refurbishing our grand piano. We also were delighted to invite Paul Hutchinson back to present stories from his new book about the work of the Corrymeela peace and reconciliation community.

A subgroup from the board - Katherine, Rod, and Kevin - was formed to support Hubert and the Common Good Solutions process, and the whole board (and others) attended a workshop to draft a statement of purpose to be used by that process.

At every meeting we take some time to pray and to connect with each other in different ways, sharing insights and the key challenges and inspirations in our own lives. Always plenty of opportunity for laughter as well, and board members often say they leave the meetings uplifted and refreshed. So, if you would like to join us, let us know. We may be the Official Board but we are far from officious!

Finally, many thanks to Katherine and Glenda for their service on the board.

In Christ

Lesley Griffiths (chair)

Board of Trustees

The Trustees are Hubert Den Draak, Annika Sangster, Sean Foreman, Scott McCrossin, Ian Watt, Bob Gaudreau, Margo Kirk (secretary) and Rod MacInnis (Chair).

I took over as Chair of Trustees this year and would like to thank Sean for his many years as Chair. Without a building and all the moving parts involved with that, the responsibilities of Trustees are greatly diminished and can be categorized under three headings.

Investments

We use a prudent investor model focusing on growth and retention of capital (60% equity, 40% fixed income) and adhere to an Investment Policy Statement drafted in 2016 and reapproved by the Official Board in 2019. An original investment of \$1,071,692.56 was made in December 2016 and the December 31, 2019 value of the fund was \$1,136,710.16. Budgeted amounts, as approved by the congregation and noted in the annual reports, have been redeemed from the fund each year since inception for a total redemption to December 31, 2019 being \$177,250.

The original fund was invested with Fiera Capital, a UCC Foundation recommended investment company brokered through Frontier Capital. Fiera Capital was acquired by Canoe Financial in the spring of 2019 but maintained Frontier Capital as the broker. Canoe Financial is endorsed by the UCC Foundation. The Trustees are reviewing investment options and will report to the board.

Insurance

Hub International is the provider and offer a UCC Protect package for a premium of \$1106 for the term December 1, 2019 to December 1, 2020. There is no intention to change coverage or provider.

Lease

The Conservatory fixed term lease expires on April 30, 2020 and could continue on as a month to month with no new lease required. The Conservatory has indicated their willingness to retain us as tenants and the Trustees will be negotiating a new lease to establish a longer fixed term with a mutual, early termination clause.

Respectively submitted;

Rod MacInnis

Chair of Trustees



Treasurer's Report

It is no understatement to (again) say that 2019 was a busy and important year for St. John's! With Hubert well-settled into the Congregation after conclusion of our Interim Ministry in 2018, we completed a new Joint Search process that resulted in the call of Rev. Annika Sangster as our new (and second full-time) Spiritual Growth & Outreach Minister in October 2019 (with a start date of January 10, 2020).

Rather than investing (and spending) on maintaining old buildings and “things”, we are intentionally investing in “people”, to meet our current and evolving needs and empower our evolution as a community of faith. Together we continue to worship and learn and reach out to the communities **around us to continue our journey as a “Church Without Walls”.** We are a resilient and vibrant Congregation, now used to and not afraid of the opportunities, and challenges, that such change brings to our lives.

While challenges will always remain (and certainly are not ignored), the focus of my 2019 report to you **as Treasurer is again one of “glad tidings” and a balanced outlook for the future.** As always, I am happy to answer questions at the upcoming Annual Meeting, but I have a few specific points to highlight for this brief narrative report. First, we again have much to be thankful for. We passed a balanced budget for 2019, and as you can see from reviewing the financial statements contained in the Appendices, we met that goal again for 2019, with a small surplus of \$43. We have developed another Balanced Budget for 2020, approved by the Official Board, that I look forward to reviewing with you and approving at the Annual Meeting on March 29, 2020.

Creating and managing a budget is an exercise in both planning and aspiration. Although (as anticipated) we did not meet every income goal (or aspiration) in the budget for 2019, we also were able to manage expenses through the year (including lower personnel costs), with the end result being that we did not need to allocate the full \$85,000 in trust income to our operating budget as planned (we only needed \$53,400 to achieve a balanced statement). We likely will not have the same luxury this year, as our increased personnel expenses should now be consistent throughout 2020.

We must remain vigilant and committed to our envelope/PAR contributions and other fundraising goals if we want to maintain a balanced outlook without taking excessive operating funds from our investments in the long term. Our commitment to support Mission & Service, the Manna for Health ministry, and our other outreach initiatives, is shown by the fact we slightly exceeded our total **M&S goal and met our overall target in collecting “for others” in 2019.** Take a moment to reflect

on the fact that we again pledged and raised almost \$28,000, in 2 weeks, to support a second refugee family. These are remarkable achievements, all of which continue to show a positive commitment to the life and mission of this vibrant Congregation. The theme of the United Church of Canada's "stewardship" program in 2020 is "Loving Our Neighbours!". I can't think of a more appropriate theme, that ties into our existing journey and investments in people and resources. We will be exploring and following this new stewardship program through 2020, so stay tuned!

I want to thank all members, adherents, and supporters of St. John's that provide both financial support and the "time and talent" necessary to make this happen. Our finances remain on a balanced footing as we move forward with fresh energy and spiritual leadership. I know we all look forward and have faith that St. John's will thrive, engage with the wider community, and lead the way for others as a vibrant "Church Without Walls". Blessings.

Sean Foreman (Treasurer).

Stewardship Committee

(Funding for Ministry)

Committee members are Jim Sharpe, Donna Krailo and Amy Thurlow

The committee organized four activities in 2019

1. **Spring sale of seeds and plants from Vesey's seeds. Due to the late delivery of the order we do not recommend that we repeat this sale in 2020.**
2. **St. John's Plant Sale on Sunday in June. As this was the same Sunday as the outside service it received great support. The extra plants were planted in the small garden by the church sign on Chebucto Road.**
3. **Home dinners. Three volunteers offered their food and homes for fundraising dinners in the fall.**
4. **Annual Bake and Preserve Sale in late November and early December**

The committee would like to encourage greater contributions of time, talents and treasures to the church events and programs. If you have any ideas for creative fundraising activities please speak with one of the members of the committee.

Ministry and Personnel

Committee members: David Black, Roberta Sharp, Judy Schmidbauer (Chair)

The responsibilities of the Ministry and Personnel (M&P) Committee include:

1. **being available for consultation and support for matters involving the pastoral charge staff;**
2. **overseeing the relationship of the pastoral charge staff to each other and to people in the congregation;**
3. **regularly reviewing the working conditions, responsibilities, and compensation of all pastoral charge staff;**
4. **making any recommendations needed as a result of these reviews to the governing body;**
5. **revising position descriptions of pastoral charge staff as needed;**
6. **conducting annual performance reviews of the pastoral charge staff;**

7. ensuring pastoral charge staff make use of opportunities for continuing education that they have been given; and
8. maintaining close contact with the regional council Pastoral Relations Committee or equivalent. (Taken from The Manual, 2019)

M&P attempts to meet these responsibilities by meeting regularly with staff. Position descriptions and service agreements are reviewed yearly. Annual performance reviews for staff continue to be developed and implemented. The Chair of M&P attends monthly meetings of the Official Board, bringing forward recommendations regarding continuing education and vacation for staff, amongst other items.

We were saddened to bid farewell to Lesley Parsons, our Faith Formation Minister as she continues her studies at Atlantic School of Theology.

A highlight of 2019 was M&P's role in researching and facilitating the development of a job description for the new position of Spiritual Growth and Outreach Minister which was subsequently approved by the congregation at the 2019 AGM.

We are fortunate in working with a staff who is committed and enthusiastic in building the faith **community that is St. John's United. We'd like to thank Hubert den Draak, Principal Minister, Ray Grant, Minister of Music and Marilyn Peacock** for all their hard work, creativity and dedication to our community of faith. Thanks, as well to our webmaster, Elaine Frampton, for her many years of service.

Worship and Music

Members of this committee in 2019 were

Rev. Hubert Den Draak, Minister

Lesley Parsons, Faith Formation Minister (until June 3, 2019)

Ray Grant, Minister of Music, Bonnie Murray, Shirley Gaudreau, Heather Bagnell, Carol Nasr

The Worship and Music Committee met monthly throughout 2019 to plan worship services that **enrich, inspire, and challenge members of the St. John's congregation and those who visit our** community of faith.

Our responsibilities include overseeing the following volunteer endeavours within the church:

- Welcoming/Ushering/Offering
- Set-up/Take-down of worship space
- Prayers of the People
- Scripture Readings
- Communion Servers
- Power Point Facilitators
- Sound System Technicians
- Coffee and Tea on Sundays

2019 **marked the second year of Rev. Hubert's ministry at St. John's. His presence with us has** brought enthusiasm and innovation to our Sunday services, and a renewed energy in the wider faith community of Halifax.

OUR INTENT during worship is to warmly welcome all those who come to us, seeking to experience **the sacred within themselves and others. Rev. Hubert's message each Sunday is one of radical** acceptance and inclusion as the core of our faith.

As St. John's is now engaged in the active process of seeking partners in the larger community, our committee is challenged to think about how we might expand our definition of worship and how to embody our presence as a church without a church building.

A few HIGHLIGHTS from the year were as follows:

JANUARY - Linda Carvery and Henry Bishop brought their unique stories and spirituals from the African Nova Scotian community to a worship service to celebrate upcoming Black History Month.

Rev. Hubert and immigration lawyer Lee Cohen held an **inspiring conversation during a worship service about Lee's** lifetime of work with refugees and newcomers to Nova Scotia. Lee then joined us for lunch where the conversation and questions continued.

FEBRUARY - We observed the tradition of Candlemas with a blessing of candles the children had decorated in their Footsteps program. The celebration of Communion was followed by a new ritual of anointing, performed by Rev. Hubert. The positive response from the congregation to the anointing led us to plan future opportunities for this ritual.

MARCH - A Lenten Retreat at the Seton Centre in Terrence Bay was led by Faith Formation minister Lesley Parsons and co-led by Rev. Hubert.

APRIL 14 - The congregation participated in a blessing of twelve hand-painted Easter Baskets created by the children in the Footsteps program. The baskets were then filled with self-care items and distributed to homebound seniors by our Spiritual Care committee.

APRIL 21 EASTER SUNDAY - **Members of St. John's celebrated Easter Sunrise with First Baptist and St. David's at Point Pleasant Park. The Easter Sunday worship service that followed at St. John's** included the celebration of Communion.

APRIL 28 - On the Sunday following Easter, Rev. Hubert brought us a new tradition of Holy Humour Sunday, an intergenerational service filled with levity and laughter, which made it to CBC Radio. In MAY we created a new document of Guidelines for Visiting Clergy/Pulpit Exchange in order to clarify our Sunday morning procedures for guest ministers.

MAY 5 - Rev. Hubert and Rev. Rusty Edwards of First Baptist participated in a Pulpit Exchange.

JUNE - The Pentecost service was held on June 9 outside under tent canopies, followed by an honouring of Footsteps volunteers and a festive lunch, coordinated by Lesley Parsons.

During the SUMMER **we shared services with St. David's and First Baptist, worshipping at St. John's** during the month of July, and on August 18 when Ross Bartlett served as pulpit supply.

SEPTEMBER - We held a joint BBQ with our next door neighbours from Ummah Mosque, resulting in a clip on Global TV.





FALL 2019 We celebrated World Communion Sunday October 6, All Saints Sunday, where we honoured the guiding spirits in our lives on November 4, Remembrance Sunday with bagpipes by Rod McInnis on Nov. 10, and Blessing of the Animals with the Kidz Choir, an intergenerational service on Nov. 17.

Rev. Darlene Brewer of Wyndholme Christian Church served as pulpit supply on November 24, while Hubert was on study leave.

ADVENT Sundays during DECEMBER were accompanied by beautiful music and candle lighting by children and parents from the congregation.

December 15 was our Christmas Pageant, *Looking for Christmas* led by Sharon Nicolle

An all ages CHRISTMAS service was held on December 22. Dec. 24 we celebrated a Birthday Party for Jesus in the afternoon, followed by a joyful CHRISTMAS EVE service with Communion at 7PM.

Christian Development Committee

Committee Members: Mary Ellen Rainey, Connie Robinson, Jim Sharpe, Tanya Nicholson
Rev Hubert Den Draak, Cheryl Kendal*, Leslie Parsons*, Caroline Mann**

**no longer with CD Committee ** Starting in September, 2019*

Throughout 2019, the Christian Development Committee held regular meetings at the Conservatory before Church. We are grateful for the leadership of Mary-Ellen Rainey, who has Chaired this committee at times without a Faith Formation Minister. She has gone above and beyond to keep the education of our children and youth stable and consistent during these transitions. We enjoyed working with Lesley Parsons in the role of Faith Formation Minister from the spring of 2018 until June, 2019. We also express thanks to Cheryl Kendal, who has recently resigned her position on Christian Development after many years of dedication to our children and youth.

The work of the committee has focused on supporting our Footsteps program to ensure regular stimulating and fun activities. In 2019, the Big Footsteps group did a Lenten project to interview and present videos of members of the **St. John's Choir**.



The Small Footsteps program participated in many activities and crafts, including the Candlemas program led by Carol Nasr. The highlight of the year was the Pageant held on December 15th under the very capable direction of Sharon Nicolle, for whom we are extremely grateful. We continue to be amazed at the talent and leadership offered by our children and youth!



CD committee sponsored several social activities for the congregation, including the Pancake lunch on March 3rd, featuring pancakes made by the Footsteps participants. We promoted the intergenerational pot luck with the members of the Ummah Mosque on April 20th and hosted the annual Cake Party (I am Glad You Were Born!) on April 28th to line up with Holy Humour Sunday. CD committee also co-hosted the outdoor service in June, 2019 when we said farewell to Lesley Parsons. On September 29th, 2019, we had another community event with our neighbours at the Ummah Mosque with a picnic and BBQ after church. This event was well attended and featured on the evening news. Our final event of the year was the Advent Lunch and Craft event on December 1st to mark the beginning of the season of Advent.

Other programs that run under the Christian Development leadership include Book Club, Bible Study and education programs throughout the year.

CD committee continues to seek out the leadership of new committee members to provide guidance and support for the work of this committee.

Respectfully submitted,

Tanya Nicholson, Past-Chair

** Starting in September, 2019

Spiritual Care and Visitation Team

The Spiritual Care & Visiting Team consists of four members along with our minister, who provide spiritual care to those in need of any age, are lonely and /or isolated. To the best of our knowledge, everyone that needs someone is being visited or receiving a phone call.

The team meets monthly to provide a place where all members are able to "check-in" so to provide support, continuity of supervision, de-briefing of difficult visits and celebration of rewarding ones. Each meeting has a component in which the "spirit" is intended i.e. through meditation, prayer, stories etc.

On occasion our members are able to provide communion from a recent congregational communion to those who are unable to attend church services.

We try to celebrate our ministry annually with a pot-luck meal or a get together at a local cafe or restaurant.

by Bonnie Murray

UCW Mary Todd Group

The Mary Todd UCW group has continued to meet each month and to have interesting meetings. We've had a few moves this year with Doreen Parnell moving to Melville Heights which means that her daughter, Dianne, has been bringing her to our meetings so we have acquired a new member. Also one of our associate members, Elaine McCulloch has also moved to Melville Heights. Our outreach this year was on a par with last year with \$200 going to the following groups, Marguerite House, Manna For Health, Brunswick Street Mission and **St. Andrew's Suppers. As usual our Christmas offering was given to Parker Street Food Bank. We sold Church calendars as usual and our Christmas Pot Luck was held at Gerry MacCreadie's apartment.** We would like to thank the congregation of St. John's for their support to our small group.

Respectfully submitted by
Gerry MacCreadie, President
M.E. Smith, Treasure

Mary Todd UCW		
Statement of Receipts and Disbursements For the Year Ending December 31, 2019		
<u>Receipts</u>	2019	2018
The Unit	680	642
Net Proceeds from Projects	138	145
Wider Work	200	190
Donation	10	f
	1028	977
Disbursements		
Wider Work	1000	990
Miscellaneous		47
	1000	1037
Disbursements		
Over (under) Receipts	28	(160)
Bank Balance first of year	371	431
Bank Balance end of year	399	371

Adult Choir and Handbell Ringers



Thursday nights find the members of the Handbell and Adult Choirs in Room 9 for practice

President: Roberta Clarke Vice President: Gloria Whalen, Secretary: Margo Kirk Treasurer: Gerry MacCreadie

Thursday nights find the members of the Handbell and Adult Choirs in Room 9 for practice in preparation for regular Sunday services, as well as additional services, including Ash Wednesday, Maundy Thursday, Good Friday and Christmas Eve. Preparation of special music required additional

practices at other times.

Jim Sharpe joined the Handbell Choir in January 2019 and is a welcome addition to the lower octaves. The Ringers performed at Sunday services on February 3, April 28, October 20, December 1 and 24. Again this year, the Handbell Choir was invited to **St. Andrew's Anglican Church in Timberlea** where Donna Ruggles, one of our group is a member. We joined them in celebration of **the congregation's 100th** anniversary on May 26.

The Adult Choir numbers remain stable and we would always welcome new singers, especially in the lower registers to join Jim Sharpe, David Black and Rory Scott-Black. For the year-end service, we were pleased that Rory appeared in the role of Archangel Michael.

During Holy Week, the Adult Choir participated in the Good Friday service held at the Conservatory, joined by Choirs **from First Baptist, St. Andrew's and St. David's. On December 2, several choir members joined the chorus for the RCCO Advent Service at All Saints Cathedral.**

Other highlights of the choirs' year included:

- January 5 -New Year party/potluck at the **Sky Lounge in Gerry MacCreadie's building** with John DeWolfe on guitar
- March 17 and November 17 Sponsoring Sunday lunches
- May 18 **Hymn singalong at St. Vincent's** Guest House
- June 27 Summer party again, graciously hosted by Heather Bagnell at her home overlooking the Bedford Basin

Again, we express our sincere thanks to Ray Grant for his patience and leadership throughout the year. This year we were pleased to congratulate him on receiving a Distinguished Service Award from the RCCO during their national convention held in Halifax in July. Ray was a key organizer of this successful event.

Nancy Nelson is also owed our sincere thanks for her work on rehearsals each Thursday - and her patience -- as well as anthem accompaniment during services. **St. John's is fortunate to have** faithful leaders -- not just Ray and Nancy - but also the members of both choirs who attend

Choir		
Receipts		
Donation	1,000.00	
Choir Dues	160.00	
Total Receipts		1,160.00
Expenses		
Donations	75.00	
Membership fees	75.00	
Miscellaneous	52.99	
Bank Charges	39.00	
Total Expenses		241.99
Excess of Receipts over Expenses		918.01
Bank Balance 1st January 2019		134.02
Bank Balance 31st December 2019		1,052.03

Hand Bell Choir		
Receipts		
Bell Fund	247.00	
Miscellaneous	30.00	
Total Receipts		277.00
Expenses		
Van Rental	311.53	
Bell Fest Registration	300	
Donation & Flowers	57.19	
Miscellaneous	60	
Bank Charges	60	
Total Expenses		788.72
Excess of Expenses over Receipts		(511.72)
Bank Balance 1st January 2019		1324.30
Bank Balance 31st December 2019		812.58

rehearsals and services regularly. We can always find room for more singers and ringers to join us to share in the fellowship and fun we enjoy!

Report respectfully submitted,

Roberta Clarke, President

Choir financials respectfully submitted by Gerry MacCreadie & Roberta Clarke

Hospitality

Members: Janet Bardon, Connie Robinson, Judy Schmidbauer

The hospitality committee was initiated in 2017 as a way of building community outside of formal worship service. Through our bimonthly Sunday luncheons, church congregants have an opportunity to break bread together and enjoy a time of fellowship. The hospitality committee is also responsible for organizing and providing food/beverages during special events held within the church community. Many thanks to all the committee groups and club members who hosted our lunches in 2019.



Outreach Lead Team

Committee members: Susan Brousseau, Elizabeth Conrad, Carolyn Drysdale-Buhr, Kirby Geddes, Jacomyn Gerbrandy, Donna Krailo, Lance Lockwood, Trish MacEachern, Sharon Nicolle, Cecil Publicover.

The Outreach Lead Team (OLT) represents St. John's supporting the needs of the community in and outside St. John's, to promote inclusivity within the church and in the local community.

OLT thanks the SJ congregation for their help during the year with the following outreach:

- Brunswick Street Mission. (BSM): OLT collects and delivers used clothing, small household items. Each Sunday a collecting basket can be found on top of the stairs. BSM (former City Street Mission) is located and has their office in the building of Brunswick Street united church. brunswickstreetmission.org/
- Brunswick Street Mission Breakfasts: A **St John's volunteer team prepared and served 2 Breakfasts at 6:30 am for 60-70 BSM clients in the BSM breakfast hall.** Lance Lockwood manages our Breakfast volunteer teams. Lance **hopes to do a fundraiser this spring so St John's can serve a few more breakfasts in 2020.**
- Charlie Brown Christmas Tree: In December, the congregation brought gifts for identified independent living Citadel high school students and Metro Turning Point residents. (Metro Turning Point provides emergency shelter for men experiencing homelessness, including Veterans) The overwhelming response from the congregation provided many gifts of clothing, gift cards, bus tickets, personal items and more.



- Warm Woolens Line: In the month of December our congregation donated knitted hats, -scarves and -mittens. OLT members delivered these to North End Parent Resource Centre, (neprc.org/), to the Brunswick St. Mission and to Metro Turning Point.
- School Supplies: In September the congregation donated school supplies The School supplies go to disadvantaged high school students via BSM and Parker Street food and furniture bank. Manna for Health *:



A special needs food bank for those living with the effects of HIV. Coordinated by Kirby Geddes. Manna has a steady client list of 35. Manna receives ongoing support and significant deliveries from Feed Nova Scotia. Our volunteers purchase extra food items when needed. As a result of careful inventory management, our referred clients are now receiving more food, along with protein rich meats. 35 Christmas hampers were delivered and picked up prior to Christmas. The financial situation at Manna remains stable. We thank Bob Fougere for overseeing the link to Feed set Up (L2F) with our volunteers and his applying for grants in the upcoming 2020 calendar year.

- (*see **Manna's** financial report below OLT)
- Parker Street Food Bank: Each Sunday groceries and more were received in the basket at the top of the stairs. These are stored and regularly delivered by OLT members to the foodbank on 2415 Maynard Street. Also, the school supplies in the fall.
- Affirming United LGBTQ+ community: Summer 2019 members of **St. John's** and St. Matthew's UC. walked in the annual pride parade. Carrying the new 8' **St. John's** banner with rainbow colours. Membership to Affirm United were paid. We are looking at how to celebrate more and rejuvenate our *Affirming status* in 2020
- Refugee Working Group: Our church is sponsoring a second refugee family with three children. They are expected to arrive spring 2020. Updates <https://refugeeworkinggroup.blogspot.com/>



Two New Outreach initiatives 2019:

- That Time of The Month: Feminine products were collected and taken to Dal Food Bank

- I am Potential, Youth Project: **St. John's assisted Aurora North**-end Parish with their North-end youth project. Grades 7 and 8 youth are introduced to continued education at Dalhousie. **St. John's** provided and served meals for the 60 youth there. Coordinated by Trish MacEachern

Respectfully submitted by
Jacomyn Gerbrandy (chair OLT)

Manna for Health

Financial Report for the Year Ended December 31, 2019

Statement of Income & Expenses

	YEAR 2019		BUDGET 2020
Income			
Fundraising	300		300
Grants	4,574	*	1,000
Christmas Dinner (net)	1,523		1,000
ISCANS	4,271		3,000
Regular Donations	7,855		8,000
Total Income	18,523		13,300
Expenses			
Direct Client Service			
Grocery Purchases-Regular	13,950		12,000
Christmas Hampers	1,637		1,700
Bus Tickets	140		100
Delivery Costs			300
Total Direct Client Service	15,727		14,100
Administration			
Rent	1,680		1,700
Telephone	776		900
Internet	343		500
Bank Charges	128		100
Miscellaneous	295		500
Total Administration	3,223		3,700
Total Expenses	18,950		17,800
NET INCOME (EXPENSE)	-427		-4,500
FUND BALANCE - December 31	\$9,539		\$5,039
* Grants			
Windsor Foundation	\$3,334		

	MAC Aids	1,000		
	Feed NS	240		
	Grants total	\$4,574		
	Statistics			
	Client visits	786		
	Deliveries	294		
	Number of Clients Served	47		

Refugee Sponsorship Working Group

Members: Anna Richard, David Richard, Carol Nasr, Caroline Mann, Connie Robinson, Deidre Curiston, Douglas MacDonald, Heather Bagnell, Hilda Power, Jacomyn Gerbrandy, Lata Hall, Jim Hall, Maureen Woodhouse

The Refugee Sponsorship Working Group was formed in the spring of 2019, after the congregation decided to sponsor a second refugee family. Almost immediately the necessary funds were in place, and soon the request was approved by the United Church of Canada (the Sponsorship Agreement Holder).

The new family is currently expected to arrive in April of this year. They are Jihan (Hamida's sister) and Abdul Ghani. They have three children, the youngest one born in October 2019.

Hilda did a wonderful job looking after all the documentation required in sponsoring this new family. Each member of the Working Group has taken on a role and responsibility. There was some preparation work discussed during the spring and fall. A basic blog was launched with the latest updates, updates and resources, at refugeeworkinggroup.blogspot.com/

While waiting for approval of the new family from Turkey, the Barber shop of our first sponsored family was fire-bombed, leaving them without income. Hilda and Jim kept the congregation informed on any developments, and an emergency fund was used to help cover the family's basic living expenses during a time of rebuilding and no income.

On Sunday May 5 we hosted a presentation on Kurdish culture during a lunch after worship. On June 16, some of our group and some SJUC members took part in Walk with Refugees for a Stronger Canada; some also participated in a rally on October 20, protesting the war in Syria.

Submitted by Jacomyn Gerbrandy

Bible Study Group

The St. John's United Church Bible Study group started off 2019 with a six-week continuation of our First Light: Jesus and the Kingdom of God video series with Dominic Crossan and Marcus Borg. Lesley Parsons acted as our pastoral resource until the middle of June.

Our five-week Lenten study began on March 11 and followed the teachings of "Because of This, I Rejoice: Reading Philippians during Lent" by Max O. Vincent.

Following Easter, we did "potluck" sessions for the remainder of the church year: two sessions of First Light; a fantastic guest speaker, the Reverend Dr. Ross Bartlett; Lectio Divina and Ignatian/Gospel Contemplation.

Our celebration wrap dinner and farewell to Lesley was held at Le Bistro on June 10.

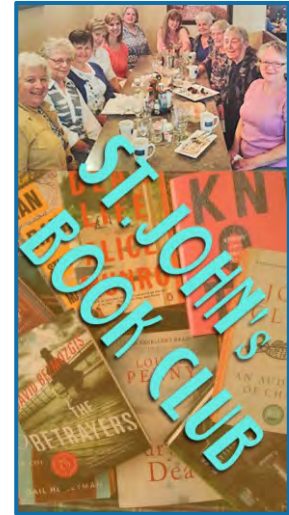
Following the summer break, we were lucky enough to begin an eight-week United Church Pilot study entitled, Immersion. The United Church of Canada provided text books and work books for this series with topics ranging from the history of the United Church to how to pray effectively. **With Lesley's departure in June, we were a self-**led group from September to December with fantastic discussions, explorations, and fellowship.

St Johns Book Club

We've been gathering as the St. John's Book Club for over twenty years and, at nine monthly meetings per year, we have read 180 books! The club of a dozen or so readers holds a meeting the fourth Wednesday evening of the month. The meeting is casual and folks sometimes bring snacks. We discuss the book in full (spoiler alert). We look for God in the text.

Everyone gets a vote when we choose the list each spring. For 2019-20 our reading list included Kate Quinn Thomas Raddall, Jacqueline Winspear, Susan Orlean, Esi Edugyan, Elizabeth McCracken, Anne Bishop and Helen Oyeyemi. In June we get together for a festive closing dinner, including the reading of poetry.

In Memoriam



In Memoriam

In 2019 we said goodbye to the following members of our family -- our brothers and sisters in Christ. We are thankful for their lives and the many blessings they shared with us

Charlotte Bernice Cooke
Edgar William Scott
Martha Marie Smith
Doris Alice Sweet

*“And He will raise you up on eagle’s wings,
Bear you on the breath of dawn,
Make you to shine like the sun,
And hold you **in the palm of His Hand.**”*



APPENDICES

Financial statements

Notes to Financial Statements (2019)

1. St. John's United Church of the United Church of Canada ("the Church") is a registered charity and is exempt from paying income taxes on its own income pursuant to the *Income Tax Act* of Canada. All employee payroll and remittance of payroll taxes and other required deductions are processed and completed by ADP Canada, as the required vendor of such services by the United Church of Canada. All required payroll remittances for 2019 have been properly deducted and paid to the Canada Revenue Agency (CRA) on behalf of the Church by ADP.
2. We have continued to use the latest version of Quicken (2019) based on an annual subscription model with cloud-based access and data backups, which allows both the Office Manager and Treasurer to access files and information at the office and remotely as required, and assists greatly in the work required to actively manage the financial operations of the Church and prepare financial reporting.

Balance Sheet (as of Dec 31, 2019)

3. The Canoe Financial Investment Fund had a market value of \$1,136,710.56 as of December 31, 2019 (based on 110,601.861 units @ \$10.2775/unit). The original fund was invested with Fiera Capital in 2016 (after sale of our church real property), a UCC Foundation recommended investment company brokered through Frontier Capital. Fiera Capital was acquired by Canoe

FINANCIAL STATEMENTS - ST. JOHN'S UNITED CHURCH 2019	
Balance Sheet - As of 12/31/2019	
Account	Balance (Cdn \$)
ASSETS	
<i>Cash and Bank Accounts</i>	
Chequing Account	\$13,127
GST- HST Refund	\$3,598
Savings	\$10,003
Petty Cash	\$100
TOTAL Cash and Bank Accounts	\$26,828
<i>Other Assets</i>	
Balanced Income Fund Investment	\$1,136,710
TOTAL Other Assets	\$1,136,710
TOTAL ASSETS	\$1,163,538
LIABILITIES & EQUITY	
<i>Liabilities</i>	
Credit Cards	
VISA	\$183
TOTAL Credit Cards	\$183
<i>Other Liabilities (Restricted Funds)</i>	
MacKinnon Kidston Fund	\$174
Manna Donations	\$1,398
Student Fund	\$561
Syrian Refugees	\$26,598
Memorial & Leadership Fund	\$13,176
Scholarship	\$2,804
TOTAL Other Liabilities	\$44,711
TOTAL LIABILITIES	\$44,894
EQUITY	\$1,118,644

Financial in the spring of 2019, which maintained Frontier Capital as broker. Canoe Financial remains endorsed by the UCC Foundation. We use a “prudent investor” model focusing on balanced growth, income distribution, and retention of capital (60% equity, 40% fixed income). Our original capital investment in 2016 was \$1,071,692.56. We have transferred a total of \$177,250.00 in redemptions as operating income pursuant to our approved annual budgets from 2017-2019.

4. As a result of lower than budgeted expenses in 2019, and positive cash-flow management for operations, only \$53,400 of the budgeted investment income allocation of \$85,000 was transferred from Canoe Financial to our RBC operating account to maintain a balanced income/expense statement as of Dec 31, 2019.
5. As of 2018, we now track use of the VISA as a separate account listed in Quicken. Use of the VISA account is limited to necessary online purchases through the year (e.g. subscriptions and other resources) and are reconciled and categorized on a monthly basis, as are the RBC main operating account and savings account.
6. The Restricted Fund balances from 2018 to 2019 are:

Name	2018	2019
McKinnon Kidston Fund	\$374	\$174
Student Fund	\$561	\$561
Syrian Refugee Fund	\$2,373	\$26,598
Memorial & Leadership	\$16,262	\$13,176
Scholarship Fund	\$2,804	\$2,804

- In 2019, St. John’s unanimously supported extending our Syrian refugee support to a second family. We raised \$27,225 in additional donations (in less than 2 weeks!), reflected in the significant increase to the Syrian Refugee Fund. By Dec 31, 2019, the Official Board had approved \$3,000 in payments from the fund, leaving an available balance of \$26,598 into 2020.
- The Official Board has approved capital purchases of various new equipment to support our worship and music programs through 2019 (e.g. a new flat-screen TV and stand to enhance the children’s story time), with such costs applied to the Memorial & Leadership fund, reducing its balance from \$16,262 to \$13,176 as of Dec 31, 2019.
- The “Manna Donations” liability listed of \$1,398 on the Balance Sheet represents the Dec 31, 2019 remaining balance (account payable) to be transferred to the Manna RBC operating account from the total \$4,997 in donations raised by SJUC to support Manna (as shown under “Collected for Others” on the Income and Expense Statement).

Income & Expense Statement (2019) and Budget 2020

7. The 2019 fundraising goal for Mission & Service (M&S) was \$28,000. We raised \$28,280 as of Dec 31, 2019, slightly exceeding that goal. The 2020 Budget maintains a fundraising goal of \$28,000 for M&S for this upcoming year.
8. The 2019 Budget had total personnel costs at \$160,960, and actual costs were lower at \$130,275 for 2019 (as previously reported, mainly due to the end of Lesley’s 1-year term as of June 30, 2019, with no replacement until January 2020). The 2020 Budget for personnel is

higher, taking into account our 2nd full-time Spiritual Growth & Outreach Minister position, an approved increase to Hubert's salary as he moves into the next 'salary band' in 2020, and an approved increase to Ray's salary as Minister of Music.

9. The 2020 Budget for Personnel includes the UCC required 1.9% COLA (Cost of Living Adjustment) for salary amounts for all staff.

10. New Initiative Fund 2020: we have maintained a budget amount of \$8,000 for the Fund.

2020 Budget

(See at end)

Minutes of the 2019 Annual General Meeting

Sunday, March 31, 2019- 11:45 a.m. Chair: Roberta Clarke - Recording Secretary: Connie Robinson

Call to Order Opening Prayer In Memoriam	Roberta Clarke introduced herself, called the meeting to order, extended a word of welcome, thanked all those in attendance and introduced the presiding officers. Hubert den Draak started with a prayer and reading the In Memoriam 2018 names aloud followed by a moment of silence.
<u>Business</u>	Attendance sheets were circulated for signing. (APPENDIX A - attached to original of Minutes.) The Chair noted the use of a single microphone in the middle of the room which is to be used by anyone who wishes to speak.
Voting Privileges	There was consensus that on temporal matters members and adherents be entitled to vote.
Approval of Agenda	A printed agenda was circulated to attendees. There were no additions/deletions. MOTION to approve the agenda. CARRIED. (Moved by John Kirk/Seconded by Gloria Whalen)
Approval of Minutes - Last Annual Mtg. March 26, 2017 - Congregational Mtg. October 1, 2017	MOTION to approve the Minutes of the Annual Congregational Meeting of March 25, 2018 as circulated. CARRIED. {Moved by Sean Foreman/Seconded by Tanya Nicholson}
Business Arising	MOTION to approve the Minutes of the Congregational Meeting of May 6, 2018 as circulated. CARRIED. {Moved by Bob Gaudreau/Seconded by Lance Lockwood}
Correspondence	There was no Business Arising from 2018 Minutes.
Review/Approval of Written Reports for 2018	No correspondence. Approval of 2018 Annual Report - Omnibus Motion

Nominations for 3 Regional Council positions	<p>CARRIED. {Moved Bonnie Murray/Seconded by Kevin Lamarque}</p>
Revised Faith Formation Position	<p>The Co-chair of the Official Board, Lesley Griffiths, brought forward the names of two nominees for the St John's Representatives on the United Church Regional Council. St. John's is entitled to three representatives so a call for nominations was made with no one coming forward at the meeting.</p> <p>MOTION to appoint Pat Brennan-Alpert and Lance Lockwood as representatives to the United Church of Canada Regional Council.</p> <p>CARRIED. {Moved by Lesley Griffiths/Seconded by Gloria Whalen}</p>
Second Refugee Family Sponsorship	<p>The Co-chair of the Official Board, Katherine Harman, introduced a proposal to increase the weekly hours for the Faith Formation position from 15 to 35 hours. This request had been unanimously approved by the Official Board.</p> <p>The Chair of Ministry and Personnel, Judy Schmidbauer, outlined the current job description of the Faith Formation Minister. Following a meeting with the minister, it was recommended that the position be expanded to include collaborating with the Principal Minister in providing pastoral care to members of the congregation through small group work (i.e: Bible Study group, Book Club or new groups as determined by the Faith Formation minister); presiding over church services when the Principal Minister is on holidays/study leave; increased participation in worship/children's time; additional work with older youth and young adults including cooperative programming with other youth groups and involvement at regional and national church levels (youth pilgrimages to General Council or other youth forms and community service/education projects); engagement with the elders of the church community; internal communication; external communications; forming connections with other churches, social justice groups and faith communities; and development of new programming that promotes spiritual growth and engagement within the congregation, while at the same time attracting new people and widening our diversity and demographics.</p> <p>Sean Foreman noted that a review of financial requirements had been performed by the Treasurer and that this increase in hours would have a \$20,000.00 impact on the 2019 budget. A revised budget was prepared to show this increase if the motion is approved.</p> <p>MOTION to increase the number of hours for the Faith Formation position from 15 hours to 35 hours per week.</p> <p>CARRIED. {Moved by Katherine Harman/Seconded by Heather Bagnell}</p>

The Chair of the Refugee Sponsorship Working Group, Hilda Power, drew **the congregation's** attention to the sponsorship report in the 2018 Annual Report regarding the success of our original sponsorship family. A request was received from the wife of the current family to sponsor her sister and family. Pledge forms were passed out at the beginning of the church service and collected afterwards. Congregants were asked for an indication of their financial support, furniture contribution and available time to provide assistance. A minimum of \$20,000.00 would need to be pledged and collected by the end of April 2019 in order to submit the paperwork to sponsor the new family. A question was raised requesting a breakdown of where the monies would be spent. Hilda outlined the requirement to support the family financially for their first year in Canada; including payments for rent, utilities, schooling, furnishings, and health and dental **care. A question was raised requesting that the Board "loan" the** \$20,000.00 to the sponsorship group and then the congregation could pay the monies back over time in individual contributions and fundraising efforts. The response was that the congregation needs to show its commitment to the effort by pledging and contributing the money now. Sean Foreman, Treasurer, commented that while he hoped the congregation could raise the necessary funds, the Official Board would be willing to assist in contributing additional funds if there was a small shortfall at the end of the month.

MOTION that the St. John's congregation commits to raising \$20,000.00 in the next month to sponsor a family of 4; Jihan Ossi, Abdul Ghani Yousef and their 2 children.

CARRIED. {Moved by Hilda Power/Seconded by Carol Nasr}

Principal Minister, Hubert den Draak, provided an update on the Common Good Solutions project. We are working with consultant, Robert Nichols. The next three steps are as follows:

1. **Common Good Solutions will identify 10 - 12 organizations similar to St. John's United across North America with a focus on what is working for them. They will then focus on 6 - 9 scenarios which will be presented to St. John's.**
2. **The Congregation will be brought up to speed on the findings and possibilities.**
3. **Stakeholders in our community will be actively invited to participate and partnerships will be matched up.**

It is hoped that there will be two or three recommendations for the path ahead submitted to the congregation by July 2019. A discussion and vote will be held at that time.

2019 Mission & Service Fund Target	<p>Hubert introduced the new Steering Committee (Interface Group) made up of Kevin Lamarque, Rod MacInnis, Katherine Harman and Hubert Den Draak who will be working closely with Common Good Solutions.</p> <p>The Treasurer proposed that our M&S objective in 2019 be set at \$28,000.00</p> <p>MOTION to set the M&S target for 2019 to the amount of \$28,000.00 CARRIED. {Moved by Sean Foreman/Seconded by Myrle Drysdale}</p>
Approval of Budget for 2019	<p>A revised 2019 Budget which includes increased time for the Faith Formation Minister was presented as a balanced budget by Treasurer Sean Foreman and circulated within the Annual Report 2018 document. Based on a question received, The Treasurer outlined various ways to make payments to St. John's for offerings and donations; including PAR, email transfers and Canada Helps.</p> <p>MOTION to approve the balanced budget for St. John's United Church for 2019. CARRIED. {Moved by Sean Foreman, Seconded by Pat Brennan-Alpert}</p>
Arrangements for Next Year's Annual Meeting	<p>A date of March 29, 2020 for the next Annual General Meeting was suggested and agreed upon by the congregation. Current chair and recording secretary agreed to fulfill these roles in the 2020 meeting. (No motion sought).</p> <p>BENEDICTION - Hubert den Draak</p>
Adjournment	<p>By Agreement the Annual General Meeting of St. John's United Church adjourned at 1:05 pm. (No motion sought)</p>
	<hr/> <p>Roberta Clarke, Chair Secretary</p> <p style="text-align: right;">Connie Robinson, Recording</p>

Attendance at the 2019 Annual General Meeting

- | | | |
|--------------------|----------------------|---------------------|
| 1. Elaine Fraser | 6. Jacomyn Gerbrandy | 11. Brenda Chiasson |
| 2. Lloyd Fraser | 7. Jim Hall | 12. Amy Thurlow |
| 3. Alyda Faber | 8. Lata Hall | 13. Dana Thurlow |
| 4. Ilga Leja | 9. Lance Lockwood | 14. Jean Brown |
| 5. Tanya Nicholson | 10. Gloria Whalen | 15. Susan Sharpe |

- | | | |
|----------------------|--------------------------|------------------------|
| 16. Jim Sharpe | 33. Barbara MacKinnon | 49. Mary Ellen Rainey |
| 17. Lesley Griffiths | 34. Norma Cameron-Whynot | 50. Lesley Parsons |
| 18. Janis Kinnie | 35. Mollie MacGregor | 51. Kevin Lamarque |
| 19. Bob Gaudreau | 36. Heather Bagnell | 52. Cecil Publicover |
| 20. Pat MacDonald | 37. Myrla Drysdale | 53. Felicia Guitton |
| 21. Gerry MacCreadie | 38. Cheryl Kendall | 54. Pat Brennan-Alpert |
| 22. Nancy Nelson | 39. Judy Schmidbauer | 55. Jeff Scott |
| 23. Ruth Stackhouse | 40. Rod MacInnis | 56. Hilda Power |
| 24. Sharon Hawkins | 41. Deidre Curiston | 57. Anna Richard |
| 25. Sean Foreman | 42. Shirley Gaudreau | 58. David Richard |
| 26. John Kirk | 43. Anita Cousins | 59. Caroline Mann |
| 27. Margo Kirk | 44. Mary-Janet Campbell | 60. Debbie Perrott |
| 28. Carol Nasr | 45. Elizabeth Conrad | 61. Gary Burrill |
| 29. Bonnie Murray | 46. Kirby Geddes | 62. Doug MacDonald |
| 30. Barbara Jordan | 47. Brenda Watt | 63. Noni MacDonald |
| 31. Doreen Parnell | 48. Ian Watt | 64. Sara Harnigan |
| 32. Dianne Dubowski | | |

Minutes of the October 20 Congregational Meeting

Chair: Kathy MacKay

Recording Secretary: Nancy Nelson`

Call to Order	<p>Connie Robinson, member of the Search Committee, called the meeting to order and introduced the Recording Secretary Nancy Nelson and Chair, Kathy MacKay.</p> <p>Kathy MacKay, Region 15 Liaison, offered opening remarks and opening prayer. Quorum was established.</p>
<u>Business</u>	Attendance sheets were circulated for signing. Alphabetical list attached.
Voting Privileges	Nancy Nelson reminded the meeting that it is common practice at St. John's for full members to allow adherents to vote. No contrary minded.
Search Committee presentation	<p>Connie Robinson presented a PowerPoint presentation outlining the work of the Search Committee.</p> <p>Summary:</p> <p>Search Committee members: Nancy Nelson, Louisa Horne, Mary Ellen Rainey, Pat Brennan-Alpert, Margot Metcalfe, and Connie Robinson Region 15 Representatives: Kathy McKay and Bev Dauphinee</p> <p>In the Spring of 2019, the Official Board of St. John's United received approval from the congregation to hire a full-time minister to work in</p>

partnership with our Principal Minister, Reverend Hubert den Draak, in fulfilling the requirements of the Joint Needs Assessment (JNAC).

The chair of Ministry and Personnel, with input from Rev. Hubert, wrote the job description for the position Spiritual Growth and Outreach Minister. A search committee was established to act on behalf of the congregation.

The Search Committee updated St. John's Community of Faith Profile for ChurchHub under the guidance of Region 15.

The call was posted on Church Hub at the end of June; advertised on St **John's** website, in the United Church magazine, Broadview, and at the Atlantic School of Theology. Five applications were collected prior to the August deadline. Introductory Skype interviews were held with four of the candidates in August. Further in-depth interviews with the top two candidates were held via Skype at the beginning of September. After reference checks and a successful meeting with Rev. Hubert, a formal offer of employment was made and accepted by Annika Sangster.

Discussion:

Slides of Introduction from Annika Sangster were shown.

Gloria Whalen asked for clarification **on St. John's offer of %10 over** scale. Treasurer Sean Foreman addressed financial concerns or any unspoken anxiety regarding finances by explaining how the church budget is designed and approved by the congregation to draw on interest from investments to balance income and expenses. Nancy **Nelson added that the offer reflects the congregation's commitment to** invest in people and programs.

Alyda Faber asked for further comments from the Search Committee on their personal impressions beyond just professional qualifications of the candidate. Nancy Nelson, Connie Robinson and Margot Metcalfe offered **comments about Annika's progressive ideas, warmth,** confidence, energy, broad experience with Christian Education across many topics and all age groups, and her specific interest in working with the St. **John's faith community. Rev Hubert added that he was delighted to** meet Annika and felt very confident in their shared vision.

Motion

Roberta Clarke asked when Annika would start, as she is currently in fulltime ministry. Connie Robinson replied that the agreed start date is January 10, 2020.

Closing Remarks	<p>Margot Metcalfe moved: That the Congregation of St. John’s United Church accept the Search Committee recommendation of Annika Sangster as our new full-time Spiritual Growth and Outreach Minister.</p> <p>Seconded: Pat Brennan Alpert</p> <p>CARRIED</p>
Adjournment	<p>Kathy McKay thanked the Search Committee for their work and the congregation for their support throughout the process and at today’s meeting. Kathy urged St. John’s to be proactive in their welcome and their planning of the covenanting service in the new year. Kathy offered a brief reflection on the unique and challenging journey of the congregation and complimented St. John’s on their strength and courage to make decisions and act from a position of abundance.</p> <p>The meeting was adjourned.</p>

Minutes of the November 10 Congregational Meeting

Chair: Roberta Clark

Recording Secretary: Connie Robinson

A brief congregational meeting was held after the church service on November 10, 2019 to bring forward two new members for the Official Board. The meeting was called to order at 11:45 am by Roberta Clark. An attendance sheet was passed around to be signed by all attendees. Roberta Clark announced that all members and adherents have voting rights for this motion.

Tanya Nicholson presented the Motion: “That Pat Brennan-Alpert and Liz Nickerson be appointed new members of the St. John’s United Church Official Board”. The motion was seconded by Lance Lockwood. Roberta Clark called for a vote. Motion passed unanimously.

The meeting was adjourned.

Attendance

- | | | |
|----------------------|-----------------------|--------------------------|
| 1. Ilga Leja | 13. Pat MacDonald | 25. Norma Cameron-Whynot |
| 2. Tanya Nicholson | 14. Nancy Nelson | 26. Heather Bagnell |
| 3. Jacomyn Gerbrandy | 15. Ruth Stackhouse | 27. Myrla Drysdale |
| 4. Jim Hall | 16. Sharon Hawkins | 28. Judy Schmidbauer |
| 5. Lata Hall | 17. John Kirk | 29. Rod MacInnis |
| 6. Lance Lockwood | 18. Margo Kirk | 30. Deidre Curiston |
| 7. Gloria Whalen | 19. Carol Nasr | 31. Anita Cousins |
| 8. Brenda Chiasson | 20. Gerry MacCreadie | 32. Mary Janet Campbell |
| 9. Amy Thurlow | 21. Bonnie Murray | 33. Elizabeth Conrad |
| 10. Jean Brown | 22. Barbara Jordan | 34. Kirby Geddes |
| 11. Susan Sharpe | 23. Dianne Dubowski | 35. Brenda Watt |
| 12. Jim Sharpe | 24. Barbara MacKinnon | 36. Cecil Publicover |

37. Pat Brennan-Alpert
 38. Hilda Power
 39. Anna Richard
 40. David Richard
 41. Caroline Mann

42. Judy Grant
 43. Debbie Perrott
 44. Jackie Lohnes
 45. Maureen Woodhouse
 46. Trish MacEachern

47. Brenda Watt
 48. Ray Grant
 49. Elizabeth Nickerson
 50. Noni MacDonald
 51. Sara Harrigan

STATISTICS FOR 2018/2019

	2018	2019
Number of Candidates in Training for the Order of Ministry	001	001
Number of Households Under Pastoral Care	136	147
Number of Adult Baptisms (12 years and older)	000	000
Number of Child Baptisms (under 12 years old)	000	000
Number of Marriages	001	000
Number of Funerals & Memorial Services	004	000
Members Received by Profession of Faith		
Under Age 18	000	000
Age 18 or Over	000	000
Members Received By Certificate of Transfer or Otherwise	000	000
Members Removed by Death	003	004
Members Removed by Certificate of Transfer	003	005
Total Confirmed Membership, Resident & Non-Resident, Dec. 31	232	223
Total Non-Resident Membership	028	028
Number of Identifiable Givers to Local Expense	111	107
Number of Financially Supporting Households	115	125
Number of Identifiable Givers to M&S	057	059
Average Weekly Attendance for October & November	080	080
Adherents	100	100

INCOME STATEMENT of RECEIPTS & EXPENDITURES

(With Comparison to Actual and Budget 2018, 2019)

Category Description	Budget	Actual	Budget	Actual	Budget
	2018	2018	2019	2019	2020
INCOME/EXPENSE					
INCOME					
ENVELOPE:					
Anniversary	\$500	\$470	\$500	\$345	\$500
Current	\$170,000	\$131,189	\$160,000	\$127,934	\$160,000
Initial	\$150	\$140	\$150	\$115	\$150
Mid-Year	\$1,000	\$475	\$500	\$675	\$500
Observer	\$500	\$425	\$500	\$425	\$500
Thanksgiving	\$600	\$685	\$700	\$675	\$700
Year End	\$5,000	\$7,317	\$5,000	\$2,555	\$3,000
TOTAL ENVELOPE	\$177,750	\$140,701	\$167,350	\$132,724	\$165,350
MISCELLANEOUS:					
Fund Raising	\$5,000	\$3,157	\$5,000	\$2,339	\$5,000
Investment Income Allocation	\$85,000	\$81,100	\$85,000	\$53,400	\$120,000
Loose	\$1,500	\$854	\$1,000	\$2,183	\$1,000
Sunday School	\$100	\$102	\$100	\$117	\$100
U C W	\$100	\$0	\$0	\$0	\$0
Choir	\$0	\$13	\$0	\$0	\$0
United Way	\$2,000	\$957	\$1,500	\$8,794	\$4,000
MISCELLANEOUS - Other	\$6,000	\$5,955	\$6,000	\$9,879	\$6,000
TOTAL MISCELLANEOUS	\$99,700	\$92,138	\$98,600	\$76,712	\$136,100
TOTAL RECEIPTS	\$277,450	\$232,839	\$265,950	\$209,435	\$301,450
Collected for Others					
Other Appeals	\$500	\$1,415	\$500	\$0	\$0
White Gift	\$650	\$735	\$650	\$590	\$650
Christmas Eve.	\$700	\$778	\$700	\$1,385	\$700
Manna for Health	\$6,000	\$6,227	\$6,000	\$4,997	\$5,000
Mission and Service	\$29,000	\$27,758	\$28,000	\$28,280	\$28,000
TOTAL FOR OTHERS	\$36,850	\$36,913	\$35,850	\$35,252	\$34,350
TOTAL CHURCH & OTHERS	\$314,300	\$269,752	\$301,800	\$244,687	\$335,800
TOTAL EXPENSES	\$314,300	\$269,663	\$301,800	\$244,644	\$335,800
TOTAL INCOME/EXPENSE	\$0	\$89	\$0	\$43	\$0

Category Description	Budget	Actual	Budget	Actual	Budget
	2018	2018	2019	2019	2020
EXPENSES					
LEASED PREMISES:					
Rental of Worship Space	\$36,827	\$36,833	\$37,615	\$37,376	\$38,179
Insurance	\$1,140	\$1,140	\$1,140	\$1,106	\$1,140
Maintenance	\$0	\$198	\$250	\$41	\$500
TOTAL BUILDING	\$37,967	\$38,171	\$39,005	\$38,523	\$39,819
UCC ASSESSMENT	\$8,700	\$8,543	\$9,435	\$9,435	\$9,435
REGIONAL COUNCIL MEETINGS	\$560	\$191	\$500	\$303	\$500
OFFICE:					
Office Supplies	\$2,500	\$1,722	\$2,000	\$1,962	\$2,000
Postage	\$450	\$387	\$400	\$478	\$400
Printing	\$3,500	\$3,661	\$3,500	\$4,560	\$3,500
Telephone	\$2,000	\$1,716	\$2,000	\$2,467	\$1,825
Replacement Equipment	\$0	\$884	\$1,000	\$561	\$1,000
Webmaster	\$2,000	\$2,400	\$2,400	\$2,400	\$200
TOTAL OFFICE	\$10,450	\$10,770	\$11,300	\$12,428	\$8,925
PERSONNEL:					
Benefits (Employer)	\$22,000	\$15,629	\$19,653	\$16,908	\$28,165
Travel Expenses (Mileage, Etc.)	\$3,000	\$0	\$0	\$33	\$250
Principal Minister - Salary	\$70,101	\$56,215	\$59,912	\$59,912	\$62,905
Principal Minister - Phone	\$550	\$348	\$550	\$550	\$550
Principal Minister - Study/Education	\$1,447	\$1,466	\$1,447	\$1,447	\$1,447
Moving Expenses	\$8,000	\$15,427	\$0	\$0	\$0
Ministers - Books, Software & Resource Material	\$625	\$0	\$625	\$0	\$625
Interim Ministry Sabbatical Fund	\$1,400	\$2,688	\$0	\$0	\$0
Minister of Visitation	\$2,170	\$2,187	\$0	\$0	\$0
Spiritual Growth & Outreach Minister - Salary	\$19,000	\$11,039	\$37,261	\$10,492	\$68,468
Spiritual Growth & Outreach Minister - Phone	\$0	\$0	\$0	\$0	\$550
Spiritual Growth & Outreach Minister - Study/Education	\$0	\$0	\$0	\$0	\$1,447
Minister of Music - Salary	\$21,899	\$21,052	\$21,390	\$21,390	\$27,807
Secretary/Administrator - Salary	\$22,931	\$23,535	\$18,422	\$18,422	\$18,772
Treasurer Honorarium	\$2,850	\$238	\$0	\$0	\$0
Continuing Ed - Minister of Music	\$500	\$0	\$500	\$500	\$750
Continuing Ed - Secretary	\$100	\$0	\$100	\$0	\$100
Continuing Ed - Youth Worker/Faith Formation	\$500	\$0	\$500	\$0	\$0
ADP Payroll Processing	\$650	\$576	\$600	\$621	\$600
TOTAL PERSONNEL	\$177,723	\$150,400	\$160,960	\$130,275	\$212,436

Category Description	Budget	Actual	Budget	Actual	Budget
	2018	2018	2019	2019	2020
PROGRAMS:					
Christian Development					
Sun School	\$1,000	\$446	\$1,000	\$771	\$1,000
Ch Dev-Other	\$2,500	\$1,186	\$2,500	\$2,413	\$2,500
TOTAL Ch Dev	\$3,500	\$1,632	\$3,500	\$3,184	\$3,500
Choir:					
Soloists	\$5,000	\$600	\$5,000	\$100	\$5,000
Pianists	\$2,500	\$2,560	\$2,500	\$2,740	\$2,500
Piano Tuning & Maintenance	\$250	\$632	\$250	\$0	\$250
Choir - Other	\$2,000	\$1,176	\$2,000	\$1,803	\$2,000
TOTAL Choir	\$9,750	\$4,968	\$9,750	\$4,643	\$9,750
New Initiative Fund	\$15,000	\$4,688	\$15,000	\$4,707	\$8,000
Outreach Lead Team	\$1,500	\$1,500	\$2,000	\$1,665	\$2,335
Worship & Music:					
Pulpit Supply	\$1,000	\$660	\$1,000	\$651	\$500
Worship & Music - Other	\$3,100	\$3,014	\$3,100	\$1,837	\$3,100
TOTAL Worship & Music	\$4,100	\$3,674	\$4,100	\$2,488	\$3,600
TOTAL PROGRAMS	\$33,850	\$16,462	\$34,350	\$16,687	\$27,185
SUNDRY:					
Advertising and Promotion	\$500	\$175	\$6,000	\$396	\$500
Accounting fee	\$5,000	\$5,521	\$0	\$0	\$0
Pastoral Care Team	\$100	\$250	\$250	\$0	\$250
Bank Charges	\$500	\$334	\$400	\$368	\$400
Observer	\$0	\$421	\$400	\$450	\$400
Stewardship Development Committee	\$1,000	\$0	\$1,000	\$0	\$1,000
Seniors Taxi Travel	\$100	\$0	\$100	\$54	\$100
Transition Team/Joint Search Committee	\$500	\$752	\$750	\$175	\$250
SUNDRY-Other	\$500	\$760	\$1,500	\$298	\$250
TOTAL SUNDRY	\$8,200	\$8,213	\$10,400	\$1,741	\$3,150
TOTAL CURRENT DISBURSEMENTS	\$277,450	\$232,750	\$265,950	\$209,392	\$301,450
Collected/Disbursed For Others	\$36,850	\$36,913	\$35,850	\$35,252	\$34,350
TOTAL DISBURSEMENTS	\$314,300	\$269,663	\$301,800	\$244,644	\$335,800